



**ERIE COUNTY INDUSTRIAL DEVELOPMENT AGENCY
BUFFALO & ERIE COUNTY REGIONAL DEVELOPMENT CORP.
BUFFALO & ERIE COUNTY INDUSTRIAL LAND DEVELOPMENT CORP.**

**Joint Governance Committee Meeting
Wednesday, March 20th 2024 at 12:00 p.m.
ECIDA Offices - 95 Perry Street, 4th Floor
Buffalo, New York 14203**

Agenda

1. Approval of Minutes – January 31, 2024 (Action) (Pages 2-3)
2. 2023 PAAA Annual Report (Action) (Pages 4-56)
3. Results of ECIDA’s 2023 Performance Measures (Action) (Pages 57-72)
4. ECIDA Mission Statement & 2024 Performance Measures (Action) (Pages 73-80)
5. 2023 Board of Directors Evaluation/Survey (Action) (Pages 81-84)
6. Governance Committee 2023 Self-Evaluation (Action) (Pages 85-88)
7. Re-Adoption of ECIDA/RDC/ILDC Policies (Action Items)
 - a. Airborne Infectious Disease Policy (Pages 89-97)
 - b. Board Member Compensation, Reimbursement & Attendance Policy (Page 98)
 - c. Code of Ethics & Conflict of Interest Policy (Pages 99-104)
 - d. Defense & Indemnification Policy (Page 105)
 - e. ECIDA Employee Compensation Program (Pages 106-107)
 - f. Fee Structure Policy (For ECIDA & ILDC Only) (Page 108)
 - g. Governance Committee Charter (Pages 109-111)
 - h. Procurement Policy (Pages 112-116)
 - i. Professional Services RFP Process and Policy (Pages 117-119)
 - j. Property Disposition Guidelines (Pages 120-126)
 - k. Real Property Acquisition Policy (Pages 127-128)
 - l. Sexual Harassment Policy (Pages 129-137)
 - m. Statement of Duties & Responsibilities of the Board of Directors (Pages 138-140)
 - n. Statement of the Competencies & Personal Attributes Required of Board Members (Page 141)
 - o. Travel, Conferences, Meals & Entertainment Policy (Pages 142-147)
 - p. Whistleblower Policy and Procedures (Pages 148-150)
8. PARIS Report Update (informational)
9. Board Member PAAA Training Update (informational)
10. Adjourn