

**MINUTES OF A MEETING OF THE  
JOINT GOVERNANCE COMMITTEE OF THE  
ERIE COUNTY INDUSTRIAL DEVELOPMENT AGENCY (ECIDA),  
BUFFALO & ERIE COUNTY REGIONAL DEVELOPMENT CORP. (RDC)  
AND  
BUFFALO & ERIE COUNTY INDUSTRIAL LAND DEVELOPMENT CORP. (ILDC)**

**DATE:** February 13, 2023 at the Erie County Industrial Development Agency, 95 Perry Street, 4<sup>th</sup> Floor Conference Room, Buffalo, New York 14203

**PRESENT<sup>1</sup>:** Thomas Baines, Zachary Evans, Brenda McDuffie, Tyra Johnson, Kenneth Schoetz and David State

**EXCUSED:** Hon. Howard Johnson

**OTHERS PRESENT:** John Cappellino, President/CEO; Elizabeth A. O’Keefe, Vice President of Operations; Mollie Profic, Chief Financial Officer; Atiqa Abidi, Assistant Treasurer; Soma Hawramee, Compliance Portfolio Officer; Brian Krygier, Systems Analyst; Carrie Hocieniec, Operations Assistant and Robert G. Murray, Esq., General Counsel/Harris Beach PLLC

**GUESTS:** None.

There being a quorum present at 12:06 p.m., the Meeting of the Members of the Joint Governance Committee of the Erie County Industrial Development Agency (ECIDA), Buffalo and Erie County Regional Development Corporation (RDC) and the Buffalo and Erie County Industrial Land Development Corporation (ILDC) was called to order by its Chair, Ms. McDuffie.

**MINUTES**

The January 26, 2023 minutes of the joint meeting of the Governance Committee of the ECIDA, RDC and ILDC were presented. Upon motion made by Mr. Evans and seconded by Mr. Schoetz, the approval of the January 26, 2023 meeting minutes was unanimously carried.

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<sup>1</sup> Mr. State and Ms. McDuffie participated via video conference, and counted as present for quorum purposes, pursuant Section 103-A of the New York State Public Officer’s Law and the Agency’s Videoconferencing Participation Policy.

**REVIEW “ECIDA 2022 MISSION STATEMENT & PERFORMANCE MEASUREMENTS – RESULTS”**

Ms. O’Keefe reviewed the revisions to the Mission Statement and Performance Measurements made pursuant to the Governance Committee input from last month’s meeting. General discussion ensued.

**REVIEW “ECIDA 2023 MISSION STATEMENT & PERFORMANCE MEASUREMENTS – GOALS”**

Ms. O’Keefe reviewed the 2023 Mission Statement.

Ms. O’Keefe next reviewed the 2023 Performance Measurements, Goals and Results for 2023. General discussion ensued.

Ms. O’Keefe shared 2021-2022 Living Wage data with members. General discussion ensued.

There being no further business to discuss, Ms. McDuffie adjourned the meeting at 12:41 p.m.

Dated: February 13, 2023

  
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Elizabeth A. O’Keefe, Secretary