

**MINUTES OF A MEETING OF THE  
POLICY COMMITTEE OF THE  
ERIE COUNTY INDUSTRIAL DEVELOPMENT AGENCY**

- MEETING:** July 14, 2020, at Erie County Industrial Development Agency (the “ECIDA” or “Agency”), held the meeting via phone conference. Governor Cuomo’s Executive Order 202.1, as amended, issued in response to the Coronavirus (COVID-19) crisis, suspended Article 7 of the Public Officers Law to the extent necessary to permit any public body to take actions without permitting in public in-person access to such meetings and authorized such meetings to be held remotely by conference call or other similar service, provided the public has the ability to view or listen to such proceedings and that the meeting is recorded and transcribed.
- LIVE STREAMED:** This meeting is being live-audio streamed and made accessible on the Agency’s website at [www.ecidany.com](http://www.ecidany.com).
- PRESENT:** Denise Abbott, Hon. Johanna Coleman, Hon. William J. Krebs, Richard Lipsitz, Jr., Brenda McDuffie, Laura Smith, David J. State, Lavon Stephens and Maria Whyte
- ABSENT:** Hon. April Baskin, Rev. Mark E. Blue, Hon. Byron W. Brown, Richard Cummings, Colleen DiPirro, and Hon. Glenn R. Nellis
- OTHERS PRESENT:** John Cappellino, Chief Executive Officer; Karen M. Fiala, Assistant Treasurer/Secretary; Dawn Boudreau, Compliance Officer; Grant Lesswing; Business Development Officer; Mollie Profic, Chief Financial Officer; Atiqah Abidi, Assistant Treasurer; Robbie McPherson, Director, Marketing & Communications; Brian Krygier, Systems Analyst; Carrie A. Hocieniec, Administrative Assistant; and Robert G. Murray, General Counsel
- GUESTS:** Alex Carducci on behalf of the City of Buffalo Office of Strategic Planning

There being a quorum present at 9:02 a.m., the Meeting of the Policy Committee was called to order by Mr. Lipsitz.

## **MINUTES**

The minutes of the June 4, 2020 Policy Committee meeting were presented. Upon motion made by Ms. McDuffie and seconded by Ms. Whyte, the aforementioned Policy Committee meeting minutes were unanimously approved.

## **PROJECT MATRIX**

Mr. Cappellino reviewed the Agency's Project Matrix. Mr. Lipsitz directed that the report be received and filed.

## **WMBE PRESENTATION**

Mr. Cappellino provided a PowerPoint presentation to Committee members on New York State history and actions related to minority and women owned business enterprises, disadvantaged business enterprises, and veteran business enterprises as related to state vendor contracting and initiatives, state and local certification as to same, and also discussed New York State disparity studies and reviewed the ECIDA financial assistance application process as it relates to MWBE utilization for construction purposes.

Mr. Lipsitz opened the floor for discussion on application of MWBE goals as related to ECIDA provisions of financial assistance. General discussion ensued regarding same and use of MWBE goals for construction and also consideration of work force goals with an eye towards balancing policy requirements with goals, market realities, and best efforts to achieve such goals.

There being no further business to discuss, Mr. Lipsitz adjourned the meeting at 10:22 a.m.

Dated: July 14, 2020

  
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Karen M. Fiala, Secretary