

**Buffalo Urban Development Corporation**

143 Genesee Street  
Buffalo, New York 14203

phone: 716-856-6525  
fax: 716-856-6754  
web: [buffalourbandevelopment.com](http://buffalourbandevelopment.com)



**MEETING NOTICE**

*Joint Meeting of the BUDC Finance & Audit Committee and BUDC Governance Committee is scheduled*

*for:*

**Thursday, October 20, 2011**

**at**

**12:00 p.m.**

**at the Offices of the**

**ECIDA/BUDC**

**143 Genesee Street**

Please confirm your attendance plans with Carrie Hocieniec (856-6525 ext 136) or e-mail: [chocieni@ecidany.com](mailto:chocieni@ecidany.com) as soon as possible.

**Buffalo Urban Development Corporation**

143 Genesee Street  
Buffalo, New York 14203

phone: 716-856-6525  
fax: 716-856-6754  
web: [buffalourbandevelopment.com](http://buffalourbandevelopment.com)



# **Joint Audit & Finance and Governance Committee Meeting**

**Thursday, October 20, 2011  
12:00 Noon  
BUDC-ECIDA Offices  
143 Genesee Street**

## **Agenda**

1. Approval of Minutes
  - a. Joint Audit & Finance and Governance Meeting of August 22, 2011 *(Action) (Enclosure)*
  - b. Joint Audit & Finance and Governance Meeting of Sept. 20, 2011 *(Action) (Enclosure)*
2. Governance – Travel Policy *(Action) (Enclosure)*
3. Governance – Whistleblower Policy *(Information) (Enclosure)*
4. Governance – Website Review *(Information)*
5. A & F - 2012 Draft Budget & 3 Year Forecast Recommendation *(Action) (Enclosure)*
6. Joint – Employee Transition Issues *(Discussion) (Potential Action)*
7. Joint - Strategic Planning Session Update *(Information)*
8. Joint – Buffalo Building Reuse Project Update *(Information)*
9. Joint - BUDC / BERC Merger Update *(Information)*
10. Adjournment *(Action)*

Hon. Byron W. Brown, Chairman of the Board • Dennis Penman, Vice Chairman • Peter M. Cammarata, President  
David A. Stebbins, Vice President • Andrew Schoeppich, Treasurer • Kevin J. Zanner, Secretary



*Buffalo Urban Development Corporation is an affiliated organization of the Erie County Industrial Development Agency*